

How to Request Certificates from Family Integrity Training (FIT)

The link for **members only** will take you directly to the Certificate Order Page:

<https://www.100hour.org/certificates1.html>

Not sure if you are a member? Call our office at (941)799-4975 from Monday thru Friday, from 9:00 AM to 2:00 PM to find out your status and, if necessary, how to become a member.

Chaplains, perhaps the most challenging task is ordering certificates. Many of the errors come from the member's correctional number, names (Thomas Martin, or Martin Thomas, Middle initial, or not, nickname, etc.). We, therefore, request that names are submitted and verified by the FDOC Inmate Population Information Search <https://pubapps.fdc.myflorida.com/OffenderSearch/Search.aspx?TypeSearch=AI> before proceeding. You may already have a printed listing at your location.

To those not in the prison system, please check for the same common name errors: (Thomas Martin, or Martin Thomas, Middle initial, or not, nickname, etc.).

Enter data, then press submit at the bottom. Use upper


Certificate Request

Name of Person Requesting Certificates *

Phone and eMail. Indicate Preferred Contact with a "*" * *

Facility Name and Location *

Date of Graduation *

 / / 
MM DD YYYY

Hours Completed *

Facilitators Who Conducted the Session *

Send Certificates to (Name and Address) *

Names of Graduates. Include FL DOC Numbers if in a FL prison. *

Submit

Please enter your name.

Enter your phone number and email address. Use an * beside the best way to contact you in case of a question.

Please enter the full facility name and location. Abbreviations such as "ZCI" are not useful.

Enter the Graduation date. Clicking on the button to the right of the blanks will display a calendar and will fill in the blanks when you click on the date.

Enter the number of hours it took to complete the course, ie 9 weeks at 2 hours a week is 18.

The certified facilitators are very important. They must be a recognized Peer Facilitator or Facilitator who is currently active (membership has not lapsed).

Enter your name and address that you wish to have the certificates mailed to.

Please enter the information as outlined in the top portion of this page. Because this information is placed in a database for further queries, it is essential to have the information correct.

Once you hit the **Submit** button the request will be automatically sent to FIT.